



*Peggy Weinzierl, CPA, CA *Scott St. Arnaud, CPA, CA *Jolene P. Kobi, CPA, CA *Justin J. Tanner, CPA, CA
*Eric A. Peterson, CPA, CA (Associate) *Robert J. Krejci, CA (Associate) *Barry D. Gitzel, CPA, CA (Associate)

Seasonal Full Time Receptionist (Mid February through April 2017)

Gitzel & Company Chartered Professional Accountants is a public accounting firm based out of Stettler and requires a full-time seasonal receptionist to help with administrative and receptionist duties beginning in mid February and running through the end of April 2017. Candidates should be comfortable in a high paced office environment, have good client relationship skills, be able to multi-task various duties, learn quickly, work well with others and be comfortable with basic computer software programs such as Microsoft Word and Excel.

Interested applicants should forward their resume to Gitzel & Company CPA's via fax at 403-742-1266, email to Justin Tanner, CPA, CA at justint@gitzel.ca or in person at 4912 51 street in Stettler.